



Youth Panel - Youth Experiences

October 6, 2017

Sarah Graham, MPH, CCRP

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Objectives

- Better understand the purpose and importance of establishing a youth advisory board
- Identify key steps and best practices in establishing a youth advisory board
- Understand the youth perspective of serving on an advisory board

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"Voice of TCH"- Recruitment

- Patient and Family Services Department
- •Provider recommendations
- •Flyer on TCH social media accounts



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"Voice of TCH"- Training

- Orientation and training
 - Video on the history of TCH
 - HIPAA/confidentiality
 - Patient-centered care
 - Background on Health Care Transition
- Background checks on those 18+
- Official hospital volunteers

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"Voice of TCH"- Operations

- Leadership team coordinates monthly meetings
 - Space
 - Materials
 - Snacks
 - Compensation (\$25 gift card per meeting)
 - Agendas (with board input)
 - Lead meetings
 - Minutes

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"Voice of TCH"- Operations Continued

- Board members picked the meeting day and time
- •Collected detailed contact information, emergency contact information and dietary restrictions
- Board members identified gift card preference (Amazon) and snack suggestions







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"Voice of TCH"- Barriers & Solutions

- · Location & parking
 - Off-campus TCH building with free parking
- Member attendance
 - Save the Date email 1 month in advance
 - Reminder and RSVP email 3 days in advance
 - •Include brief description of the agenda
 - Copy caregivers of minors on all correspondence
 - Invite members to help create the next agenda and specific projects
 - Provide evidence of how their feedback has been applied

Dadiatrias





"Voice of TCH"- Barriers & Solutions Continued

- Member turnover
 - Ask members to commit to at least 6 months
 - Touch base regularly regarding the meeting schedule
 - Tap into the talents and interests of your members
 - Recruit new members year around
 - •Invite members to recommend other patients they know
 - •Host a fun event to welcome new members (e.g., ice cream social)
 - Consider teleconference option once established (haven't tried this yet)

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"Voice of TCH"- Barriers & Solutions Continued

- Staff Attendance
 - Have 2 staff members present to help facilitate small group work, to be there in case of an emergency, or even just to make an even number on pair activities
 - Keep the staff/member ratio in mind...don't have more staff than members.
- Popularity within your institution
 - Be ready for others wanting to tap into your group!
 - Focus on the original objectives of the board, but allow for guests when time permits

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Meeting Facilitation Best Practices

- Use agendas to keep everyone on track
- · Icebreakers!
- Develop ground rules
- Use a variety of methods/activities to collect feedback and ideas
- Have your group create their name and logo
- Tap into member talents and interests
- Provide a sneak peek of the next meeting
- Reflect, reflect, reflect







Youth Panel





Acknowledgements

Youth Panel

My Team

- Albert Hergenroeder, MD
 Blanca Sanchez-Fournier
 Connie Wiemann, PhD

- Collaborators

 Alma Martinez

 Beth Garland, PhD

 Emily Wei, MPH

 Tamara Thrasher-Cateni

Support

• Hogg Foundation for Mental Health

• This project is supported by the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS) under grant # R40MC30764-01-01, Project MPAACT: Innovative Mentor Program for Achieving Autonomy and Competence in Transition. This information or content and conclusions are those of the author and should not be construed as the official position or policy of, nor should any endorsements be inferred by HRSA, HHS or the U.S. Government."







Thank you!! Sarah C. Graham, MPH, CCRP cancelmo@bcm.edu